



Regular Board Meeting

Members Present: Carol Woodward – President, Sylvester Cleary, Amy Drozdziel, Michael LoManto, Michelle Merritt, Stacey Mierzwa Excused: David Caccamise

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

Other: Terry Brown, Michelle Devine, Michael Gajewski, Stacey Kulpa, Emily Marsh, Lisa Szumigala, Kerry Vasquezmarté, Eric Williams – CASAC, Mary Heyl – Observer

District Clerk: Excused

1. Call to Order

Carol Woodward opened the meeting in the high school library at 5:03 pm.

2. Pledge to the Flag

3. Appoint Clerk of the Meeting

Carol Woodward appointed Renee Garrett as Clerk of the Meeting

4. Presentations

Eric Williams from CASAC gave an overview of all of the programs they are providing to our students this year with an extra focus on the “Too Good” program.

Lindsay Marcinelli introduced new elementary teachers: Michelle Devine – Pre K and Lisa Szumigala – Special Education

Daniel Grande introduced new high school teacher Emily Marsh – Mathematics

Terry Brown introduced new Cook/Baker – Stacey Kulpa

New Employees Introduced

5. Approval of Agenda

Sylvester Cleary made the motion, seconded by Amy Drozdziel to approve the agenda.

All voted yes.

Agenda Approved

6. Public Comment (Please limit comments to five minutes per person)

None

7. Supervisory Reports

Lindsay Marcinelli reported that the year is off to a great start and that Dawn

Supervisory Reports



Thompson is now teaching 2nd grade. She also praised the buildings and grounds department for the great job they did this summer.

Daniel Grande showed a video on the Hang Up and Drive presentation that our 11th and 12th grade students will be attending.

Michael Gajewski reported the following:

He has consolidated the in-district bus runs to be a total of seven. We have had eight school buses inspected in the last two months and they all passed. He is currently training a new substitute bus driver.

Written reports were received from the Cafeteria and Technology Departments.

8. Board Reports

Board Reports

A. President

Carol Woodward announced the 2018-19 District Goals:

District Goals 2018-19

- To continue to improve our facilities that provide a clean, safe, and inviting environment that instill school pride.
- To continue providing consistent communications that promote positive relationships.
- To continue to cultivate a culture that inspires and supports excellence in teaching and learning.

Carol Woodward announced the 2018-18 Board Goals:

- Annually review Board protocols that maintain a high functioning board culture.
- The Board of Education will review the athletic program to improve overall program quality for our student athletes.
- Continue to create and maintain systems of open and transparent communication.

Mrs. Woodward stated the Superintendent Evaluation Tool would remain the same for 2018-19. She also asked the board to update their biographies and review the board guidebook. She also reminded the board the next CCSBA meeting is September 13, 2018 at Moon Brook Country Club with David Little from the NYS Rural Schools Association as the speaker.

B. Committees

Stacey Mierzwa recognized the team of Renee Garret and June Prince on behalf of the Staff Recognition Committee.

Michael LoManto reported that the external audit has been completed and that they are waiting for the report.



Amy Drozdziel reported that there are several policies on the agenda for first reading and adoption.

Sylvester Cleary reported that negotiations are moving forward.

Sylvester Cleary reminded the board that the next CCSBA Legislative meeting is on September 10 at Cassadaga Valley with Julie Marlette as the speaker.

Stacey Mierzwa reported that the next Wellness Committee meeting will be on September 19.

Amy Drozdziel reported that approximately 120 students participated in the combined summer recreation program with Silver Creek. They hope to expand the program next year and appreciate Mr. Gajewski's help with transportation needs.

C. Superintendent

Renee Garrett thanked Sylvester Cleary and Michelle Merritt for their help on Opening Day. She also stated the following:

We were notified that we will be undergoing an audit from the Office of the State Comptroller. We will be granted Bullet Aid through Senator Catharine Young for use in addressing our science labs in the amount of \$18,000. A public hearing was held on August 13, 2018 at 3:00 pm in the Elementary cafeteria regarding the District Emergency Response Plan.

9. Discussion Items

Policy #5510, 5661, 5681, 6161, 6217, 6218, 7131, 7212, 7221, 7222, 7241, 7512
Board Subcommittee Schedule

There was no discussion on either of the above items or any additional items.

10. Old Business

None

11. New Business Consent Agenda

Stacey Mierzwa made the motion, seconded by Sylvester Cleary, upon recommendation of the Superintendent to approve agenda items 11A-D.

A. Meeting Minutes

- 1) Approve the Board of Education Regular Meeting Minutes of August 2, 2018.

August Minutes Approved

B. Financial Items



- 1) Treasurer's Report – none
- 2) Warrant Summary Report and Claims Auditor Report – August 2018

Warrant Summary &
Claims Auditor Reports
Aug 2018 Approved

- 3) Purchases

Purchases Approved

Fredonia Central School	tuition	\$48,599.12
Stertil Koni	jacking beam	\$ 8,502.95

- 4) Blanket Purchase Order for 2018-19

Blanket Purchase
Order Approved

Chesapeake	Cafeteria Supplies	\$400.00
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- 5) Rescind the motion, made and unanimously passed on August 2, 2018 regarding the budget transfer from A2110-140-00-00 Substitute Teaching to A2110-200-00-40 Equipment in the amount of \$10,000 for band uniforms.

Budget Transfer
from Substitute
Teaching to
Equipment
Rescinded

- 6) Approve the transfer from the unassigned fund balance to Capital Reserve Fund effective June 30, 2018 in the amount of \$100,000.

Transfer Unassigned
Fund Balance to
Capital Reserve
Fund Approved

- 7) Approve the transfer from the Capital Reserve Fund to Capital Fund in the amount of \$669,799 to fund a capital improvement project as approved by voters on May 15, 2018.

Transfer from Capital
Reserve Fund to
Capital Fund
Approved

C. Personnel

- 1) Appoint Michelle Devine, who is permanently certified in Pre-Kindergarten, Kindergarten and Grades 1-6, to a .50 FTE non-probationary part-time elementary teacher in the elementary tenure area effective September 1, 2018. Salary for 2018-19 will be pro-rated based on Step E contractual rate plus 13 blocks of 3 graduate hours and a Masters. This service will not be credited toward acquiring tenure.

M. Devine Appointed
as .50 FTE Pre=K
Teacher Effective
9/1/2018

- 2) Appoint Lisa Szumigala, who is initially certified in Students with Disabilities Grades 1-6 to a 1.0 FTE probationary position in the Special Education tenure area effective September 1, 2018. Salary for the 2018-19 school year will be Step B of FTA contractual rate plus 10 blocks of 3 graduate hours. The probationary period will begin on September 1, 2018 and conclude on August 31, 2022. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012–c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

L. Szumigala
Appointed as 1.0
FTE Special
Education Teacher
Effective 9/1/2018



- 3) Appoint Emily Marsh, who is initially certified in Mathematics 7-12, to a 1.0 FTE probationary position in the Mathematics tenure area effective September 1, 2018. Salary for the 2018-19 school year will be Step A of FTA contractual rate plus 2 blocks of 3 graduate hours. The probationary period will begin on September 1, 2018 and conclude on August 31, 2022. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. E. Marsh Appointed as 1.0 FTE Mathematics Teacher Effective 9/1/2018

- 4) Appoint Stacey Kulpa to a 10 month Cook/Baker position for 6 hours per day effective September 4, 2018 at an hourly rate of \$13.82. The probationary period will be for a period of 120 work days beginning on September 4, 2018 with an anticipated ending date of March 19, 2019. S. Kulpa Appointed as 10 month Cook/Baker Effective 9/4/2018

- 5) Approve the submitted contract between the Forestville Central School and the Forestville Administrators' Association effective July 1, 2018 through June 30, 2023. FAA Contract Approved 7/1/2018-6/30/2023

- 6) Approve the Third Amendment to the Contract of Employment with Renee Garrett, Superintendent of Schools, originally signed on January 8, 2015, to extend the term of her employment agreement through June 30, 2023 and further direct the board President to sign said amendment. R. Garrett 3rd Amendment to Contract Approved Through June 30, 2023

- 7) Approve the following unpaid leave:

Corey Bell 9 days July 31 – August 10, 2018

Unpaid Leave 2018-19 Approved

- 8) Approve the following coach for the 2018-19 school year, pending successful completion of all requirements. Salary will be determined by the FTA contract.

Michael Jackson – Assistant Varsity Football Coach

Coaches Approved

- 9) Approve the Athletic Director as an emergency coach for all sports during the 2018-19 athletic season.

- 10) Approve the following substitutes

Catherine Niebuhr – certified teacher effective September 1, 2018
Michelle Devine – certified teacher
Neal Gruber – bus driver trainee

Substitutes Approved

- 11) Remove the following names from the substitute list:
Substitutes Removed



Barbara Faxlanger
Jordan Morrison
Laura Lisa
Judith Lucas

12) Remove Ethan Guest as a summer cleaner effective June 18, 2018.

E. Guest Removed as
Summer Cleaner
Effective 6/18/2018

13) Appoint Lisa Szumigala, to the Special Education Teacher list established at the Organizational Meeting on July 12, 2018.

L. Szumigala added to
Special Education
Teacher List at
Organizational
Meeting

D. Other

1) Approve the following IEP Recommendation #1214, 1340, 6666, 1285, 6609, 6638

IEP
Recommendations
Approved

2) Approve the following 2018-19 Handbooks:
Revised 2018-19 Elementary Parent/Student Handbook
2018-19 Athletic Handbook

Revised Elem
Parent/Student
Handbooks, Athletic
Handbook Approved

3) Approve the following 2018-19 Emergency Response Plans effective September 1, 2018
District Wide Emergency Response Plan
Elementary Emergency Response Plan
MS/HS Emergency Response Plan

Emergency
Response Plans
2018-19 Approved
Effective 9/1/2018

4) Approve the following 2018-19 transportation request:

Transportation
Request 2018-19
Approved

NCCS: Schea Frost.
Killian Frost

5) Authorize the Superintendent to enter into an agreement with Children's Educational Services for Physical Therapy in the District for the 2018-19 school year. The amount will be \$12,870.00.

Children's
Educational Services
PT Contract 2018-19
Authorized

6) Authorize the Superintendent to enter into a contract with Comfort Pest Control for the 2018-19 school year in the amount of \$910.00

Comfort Pest Control
Agreement 2018-19
Authorized

7) Authorize the Superintendent to enter into a contract with WTI to perform a roof survey at the high school in the amount of \$750.00.

WTI Contract for
Roof Survey
Authorized

8) Authorize the Superintendent to enter into the following renewal contracts with Tyco Simplex Grinnell for fire alarm precision service effective October 1, 2018 – September 30, 2019

Tyco Simplex
Grinnell Contracts
2018-19 Authorized

Elementary School	\$ 777.95
High School	\$2,768.75
Bus Garage	\$ 232.87



- 9) Authorize the continuation of the five year contract previously signed with Elevator Maintenance of Buffalo, Inc. on September 13, 2016 for the 2018-19 school year and through June 30, 2021 in the amount of \$3,810.48 each year.

Elevator
Maintenance
Contract through
6/30/2021
Authorized

- 10) Approve the final AS-7 contract for services purchased from Erie 2 Chautauqua-Cattaraugus BOCES for the 2017-18 school year.

Final Amended AS-7
Contract 2017-18
Approved

- 11) The following policies (1st reading) were reviewed by the Policy Committee and are being recommended to the Board of Education for approval:

- #5510 Accounting of Funds
- #5661 Wellness
- #5681 School Safety Plans
- #6161 Conference/Travel Expense Reimbursement
- #6217 Professional Staff: Separation
- #6218 Credit for Prior Teaching Service
- #7131 Education of Students in Temporary Housing
- #7212 Response to Intervention (RTI) Process
- #7221 Participation in Graduation Ceremonies and Activities
- #7222 Diploma or Credential Options for Students with Disabilities
- #7241 Student Directory Information
- #7512 Student Physicals

Policies 5510, 5661,
5681, 6161, 6217,
6218, 7131, 7212,
7221, 7222, 7241,
7512 1st reading, 2nd
reading waived,
adopted

- 12) Waive the 2nd reading of the following policies and adopt them as submitted:

- #5510 Accounting of Funds
- #5661 Wellness
- #5681 School Safety Plans
- #6161 Conference/Travel Expense Reimbursement
- #6217 Professional Staff: Separation
- #6218 Credit for Prior Teaching Service
- #7131 Education of Students in Temporary Housing
- #7212 Response to Intervention (RTI) Process
- #7221 Participation in Graduation Ceremonies and Activities
- #7222 Diploma or Credential Options for Students with Disabilities
- #7241 Student Directory Information
- #7512 Student Physicals

- 13) Surplus the following books:

Surplus Items

- 36 ISBN: 0-96565-150-9 New Comprehensive English Examination Guide
- 21 ISBN: 0-648-871-63-7 NYS Regents Exam: Comprehensive English
- 59 ISBN: 0-87352-379-2 MLA Handbook for Writers of Research Papers
- 35 ISBN: 0-13-434866-4 Prentice Hall Literature Timeless...British Tradition
- 41 ISBN: 0-13-434865-6 Prentice Hall Literature Timeless...American Experience
- 23 ISBN: 978-0-312-67609-4 Successful College Writing – 5th Edition McWhorter
- 60 ISBN: 0-02-192013-3/6 Treasures MacMillan/McGraw



- 4 ISBN: 978-0-547-61724-4 On Core Mathematics – Geometry TE
- 42 ISBN: 978-0-547-57530-8 On Core Mathematics – Geometry
- 18 ISBN: 978-1-56765-599-5 Preparing for the Regents Examination – Geometry
- 8 ISBN: 978-1-62928-055-4 New York Coach: Mastering...Geometry Assessments
- 7 ISBN: 978-1-62928-053-0 New York Coach: Mastering...Geometry

All voted yes.

12. Proposed Executive Session

Michael LoManto made the motion, seconded by Michelle Merritt, to enter into Executive Session to discuss the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 5:53 pm.

All voted yes.

Sylvester Cleary made the motion, seconded by Michael LoManto, to return to regular session at 6:13 pm.

All voted yes.

13. Adjournment

Amy Drozdziel made the motion, seconded by Sylvester Cleary, to adjourn the meeting at 6:14 pm.

All voted yes.

14. Correspondence/Information

CCSBA meeting September 13, 2018
CCSBA Legislative Meeting September 10, 2018
CCSBA Revised Save the Dates Flyer
Senator Young Bullet Aid

Renee Garrett
Clerk of the Meeting